



KALA  
ACADEMY  
GOA

Department of Western Music

PROSPECTUS

Department of Western Music

## PROSPECTUS

Price : Rs.50/-

### About us . . .

One of the most discerning assets of Goa is its rich cultural heritage, which produced a galaxy of artistes, who excelled in the field of art, music and drama, bringing name and fame to this serene land.

Several artistes, including Dinanath Mangeshkar, Dattaram Volvoikar, Surashree Kesarbai Kerkar, Jitendra Abhisheki, Lata Mangeshkar, Khaprumam Parwatkar, Antonio de Figueiredo, Antonio Xavier Trindade, Dinanath Dalal, Lourdino Barreto, Camilo Xavier, Michael Martins, Mario Miranda, Anthony Gonsalves and Chris Perry, have made a mark in their respective discipline on the Goan cultural scenario.

With such a rich cultural heritage as its foundation, **Kala Academy Goa** was established in 1970, with the help of Ministry of Art and Culture, Govt. of India, to encourage, sustain and develop the old traditions of art and culture in Goa.

Over the years, this premier institution has helped to develop and nurture local talent in the field of dance, drama, music, fine art, folk art and literature. Presently, Kala Academy Goa has grown into a centre for performing arts and imparts specialized training in the areas of Indian Classical Music & Dance, Western Classical Music and Drama, besides organizing various festivals, competitions, exhibitions, workshops, seminars, and other programmes related to various forms of the local arts.

The sprawling campus of Kala Academy along the river Mandovi has a beautifully laid out garden. Amidst such an environment stands out the unique piece of architecture designed by the internationally acclaimed Goan architect, late Shri. Charles Correa.

Kala Academy's distinctive logo **Aditya Chakshu** symbolizing "the thinking eye" emphasises the proactive commitment of this institution towards art and culture in the State of Goa.

## **Western Music in Goa**

Goans were introduced to Western Classical Music in the XVI century. During the Portuguese regime, music was a compulsory subject in Parish/Church Schools. As such, these schools played a prominent role in imparting music education and helped in developing the musical talent of Goans. The music teachers in the parochial schools were well qualified and took pains to rigorously groom the young Goan talent into accomplished musicians. From these schools emerged musicians and singers who went on to perform in symphony orchestras, military bands and films.

In course of time, the old village Parochial Schools began to be replaced by State-run Primary Schools, which did not have music in their syllabi. Hence, there was practically no institution to impart the teaching of music.

## **Department of Western Music**

The Department of Western Music is the new name of the erstwhile *Academia de Música*, an educational institution established by the Legislative Ministerial Diploma No. of 8/5/1952 of the Portuguese Government. Its founder director was Maestro Antonio de Figueiredo.

The *Academia* is regarded as the first institution in India to impart a wide range of systematic courses in vocal and instrumental music of the Western Classical genre. It was set up with the sole aim of promoting Western Classical Music in Goa, in order to groom youngsters into performers and great musicians.

## SUBJECTS OF TRAINING

**Main Subjects:** Ordinarily, the Department of Western Music imparts training in the following Main Subjects:

- ✓ Violin
- ✓ Cello
- ✓ Voice (Solo Singing)
- ✓ Pianoforte
- ✓ Classical Guitar
- ✓ Electronic Keyboard

Besides, other Subjects (String instruments like Viola and Double Bass; Wind instruments like Flute, Oboe, Clarinet, Bassoon, Saxophone, French Horn, Trumpet, Trombone, Tuba; Percussion instruments like Timpani and Snare Drum) are also taught, depending on the availability of proper faculty and necessary resources.

**Subsidiary Subjects:** Besides the Main Subjects, students have to compulsorily attend the following 3 Subsidiary Subjects concomitantly with the Main Subject course:

- ✓ Solfeggio
- ✓ Theory of Music
- ✓ Group Work: Ensemble playing or Choral singing

### Teaching Staff (Regular)

Dr. Romeo Monteiro (*Director*)

Ms. Gorette Pinheiro (*Lecturer in Violin*)

Mr. Francis Almeida (*Lecturer in Classical Guitar*)

Ms. Preethi Coutinho (*Lecturer in Solo Singing*)

Ms. Louella Fernandes (*Lecturer in Pianoforte*)

Ms. Pearl De Lima Viegas (*Lecturer in Pianoforte*)

Ms. Frederika Cotta (*Lecturer in Violin*)

Mr. Roy Menezes (*Teacher in Solfeggio & Theory*)

Ms. Inez Fernandes (*Teacher in Electronic Keyboard*)

Mr. Glenlord Rodrigues (*Teacher in Classical Guitar*)

Mr. Shannon Fernandes (*Teacher in Violin*)

Mr. Savio Fernandes (*Teacher in Violin*)

Mr. Noel D'Souza (*Teacher in Solfeggio & Theory*)

Besides, there are other Teachers who are appointed to conduct classes on lecture basis.

## **RULES AND REGULATIONS**

### **Admission**

1. Depending on the availability of seats in the Main Subjects offered by the Department of Western Music, admissions are announced in the local newspapers in the month of November/December. The application in the prescribed forms (found in the Prospectus booklet), duly filled, is to be submitted in the Office, along with a copy of the Birth Certificate, within the stipulated date. Admission forms shall not be accepted after the stipulated date.
2. Admissions are open to all citizens having domicile in Goa and displaying sufficient musical ability. Non-citizens of India may be granted admission at the discretion of the authorities, subject to fulfilment of rules pertaining to foreign students/citizens and availability of seats.
3. A student is permitted to seek admission in only one Main Subject. In special cases, talented students may be allowed to seek admission in a second Main Subject, depending on availability of seats and after having passed the Intermediate level (cfr. n. 9 of these *Rules*) in the first Main Subject.
4. For admission to the different courses, an audition/apptitude test is conducted by a panel of experts consisting of 2 or 3 staff members of the Department of Western Music appointed by the Director. Admission will be given on the basis of merit and the list of the selected students will be displayed on the notice board.
5. (a) The minimum age for seeking admission in String instruments, Pianoforte, Classical Guitar and Electronic Keyboard is 7 years; the maximum age is 10 years.  
(b) The minimum age for seeking admission in Voice and Wind instruments is 12 years; the maximum is 25 years.  
In special cases, any relaxation in the age for any of the disciplines remains the prerogative of the Director.
6. Once the student is admitted, the parent/guardian should compulsorily fill up the undertaking (found in the Prospectus booklet) and submit the same to the Office as well as pay the prescribed fees (cfr. n. 35 of these *Rules*).

### **Programme of Studies**

7. The curriculum of studies is devised in such a manner that serious students, who seek to nurture their musical inclinations and cultivate their musical ambitions, can reach great heights in the world of Western Classical Music. The skills and environment necessary to develop an artistic spirit are offered to the student.
8. The entire programme of study offered by the Department of Western Music, Kala Academy Goa, for the Main Subjects (except Electronic Keyboard) consists of 13 years: from Initial Grade till Grade XII. The programme of study for Electronic Keyboard lasts for 9 years: from Initial Grade till Grade VIII.
9. The programme of study is categorised as follows:  
**Foundational level** : Initial Grade, Grades I, II and III;  
**Intermediate level** : Grades IV and V;  
**Advanced level** : Grades VI, VII and VIII;  
**Higher-advanced level** : Grades IX and X;  
**Graduate level** : Grades XI and XII.
10. The syllabus devised for the Main Subject includes scales, technical studies, classical repertoire and light favourite pieces. The individual lessons taken with the teacher (one-to-one) focuses on the study of technique that allows the student to become musically capable, confident and expressive. The student gradually acquires the skills necessary to enjoy music for a lifetime.

11. Along with the Main Subject, the student has to compulsorily attend all the following 3 Subsidiary Subjects:
- (a) **Solfeggio:** This technique, taught in the traditional Goan method inherited from our forefathers, seeks to develop the student's listening skills and equip the student with the ability to read music in proper pitch, rhythm and expression;
  - (b) **Theory of Music:** This course aims at offering a solid foundation to the student in the grammar of music, by studying well certain aspects like time, melody, harmony, form and instrumentation, as well as perusing through important historical data.
  - (c) **Group Work:** This activity underlines the value of collaboration and team-work in order to materialize musical ideas. Unless granted prior exemption for valid reasons, students have to necessarily be a part of at least one of the following group works offered by the institution:
    - i. String Ensembles: A student studying a String instrument could be judged by his/her teacher as eligible to be part of these ensembles. Depending on his/her capability, the student will be assigned to either the Junior String Ensemble or the String Orchestra.
    - ii. Guitar Ensembles: A student studying Classical Guitar could be judged by his/her teacher as eligible to be part of these ensembles. Depending on his/her capability, the student will be assigned to the appropriate ensemble.
    - iii. Choral Groups: Students of Voice, Pianoforte, Electronic Keyboard and the lower grades of other Main Subjects who do not form part of 11.c.i and ii are eligible to join the Choral Groups. Depending on his/her capability, the student will be assigned either to the Junior Choir or the Senior Choir.
12. Through this comprehensive programme of studies, the students are bound to receive an all-encompassing and well-rounded education focussing on musicianship and challenging them to unfold as mature artists of tomorrow.

#### **Classes, Working Hours, Absence**

13. The academic year of the Department of Western Music is from January to December. The First Term runs from January to June; the Second Term from July to December.
14. The working hours are as follows:  
On Mondays, Wednesdays, Thursdays & Saturdays: 14 hrs to 18 hrs.  
On Tuesdays & Fridays: 10 hrs to 13 hrs & 14 hrs to 18 hrs.
15. Duration of Classes:
- (a) Main Subjects (except Electronic Keyboard):
    - i. Initial to Grade III: 30 minutes individual class twice a week, on Mondays-Thursday, Tuesdays-Fridays or Wednesdays-Saturdays.
    - ii. Grade IV and above: 45 minutes individual class once a week.
  - (b) Electronic Keyboard:
    - i. Initial to Grade II: 30 minutes individual class once a week.
    - ii. Grade III and above: 45 minutes individual class once a week.
  - (c) Solfeggio and Theory of Music:
    - i. Initial to Grade III: 30 minutes group class twice a week, on Mondays-Thursday, Tuesdays-Fridays or Wednesdays-Saturdays.
    - ii. Grade IV and above: 45 minutes group class once a week.
  - (d) Group Work: 30 - 45 minutes class either once a week or as determined by the respective Teacher-in-charge.
16. Students must be punctual for classes and rehearsals.
17. The student-teacher relationship should be such that it is characterised by cordiality, patience and respect. This includes mutual avoidance of abusive or bad language.
18. Every student should have the zeal and enthusiasm to practice daily and to do the assigned work on time.

19. Students who remain absent for more than 2 consecutive classes (either Main Subject or Subsidiary Subjects), will have to give a written explanation to the Director. The students who remain absent for 2 consecutive classes without prior intimation to the Director stand the risk of their name being struck off from the roll.
20. Students who remain absent on medical grounds will have to produce the doctor's certificate.
21. No visitor/parent shall be allowed inside the classroom without prior permission of the authorities.
22. No lessons/accompaniment shall be allowed to non-students.
23. It will be mandatory for the parent/guardian to attend the Parent-Teacher meetings, which may be convened by the Director whenever a need arises.
24. The Director shall enjoy the prerogatives of assigning students to the pertinent teacher at the beginning of the academic year and of changing the teacher in the course of the academic year for just reasons. If, for some reason, the student/parent/guardian requests for a change of teacher, the request could be considered at the end of the academic year in deserving/genuine cases. The decision of the Director shall be final in this regard.
25. If a student is slow in grasping/practicing and the portion earmarked is not completed within the prescribed academic year, the student may continue in the same grade for the following academic year. If at the end of the second academic year, the portion still remains incomplete, the student will not be allowed to continue for the third consecutive year, but will have to leave the institution.
26. A student who is detained for 2 consecutive years in the same grade (Main Subject) will not be allowed to pursue his/her studies and will have to leave the institution. This rule, however, will not be applicable to students who are in Grades IX, X, XI & XII.
27. Students in Grade IX, X, XI & XII can avail of a maximum of 3 years to pass each grade. Additional time could be granted to the student in exceptional cases and for just reasons, subject to the approval of the Director.
28. Students, allowed to use the instruments of the institution in class and for rehearsals, should look after their maintenance and will be held responsible for any misuse or damage.
29. Parents/guardians must realize that the training of their children/wards is a joint responsibility involving them. They should check the progress of their children/wards by regularly signing their calendar at the end of each month. They should meet the teacher periodically to enquire about the student's progress.
30. Students should dress appropriately in accordance with the high value imparted to them in this institution.
31. Students are strictly forbidden to touch the name plates or to scribble on the walls/furniture/premises or to cause damage to music stands and any other property of the Kala Academy. Any student found doing so will be liable for punishment.
32. Students and parents should maintain silence in the corridors of the Kala Academy complex. They are strictly prohibited from using/playing with mobile phones and other gadgets during class hours. They should refrain from playing any indoor or outdoor games in the premises of Kala Academy during their free time.
33. Parents/guardians should compulsorily meet the teacher/s on the Open Day and collect the Progress Report of their child/wards (in July and January).



34. The last day of class before the summer vacations will be as per the last working day declared by the Education Department, Govt. of Goa.

### **Fees**

35. Fees are to be paid, before the stipulated date, as per the table below:

		Initial to Grade II	Grade III	Grade IV	Grade V	Grade VI –VII	Grade VIII	Grade IX	Grade X	Grade XI	Grade XII
1.	Admission Fee	500	500	500	500	500	500	500	500	500	500
2.	Tuition Fee	2000	2000	3000	3000	3300	3300	3300	3500	4000	4500
3.	Library Fee	250	250	250	250	250	250	250	250	250	250
4.	Calendar	50	50	50	50	50	50	50	50	50	50
5.	Identity Card	100	100	100	100	100	100	100	100	100	100
6.	Marksheet	100	100	100	100	100	100	100	100	100	100
7.	Examination Fee	--	200	--	200	--	200	500	500	500	500
	<b>Total</b>	<b>3000</b>	<b>3200</b>	<b>4000</b>	<b>4200</b>	<b>4300</b>	<b>4500</b>	<b>4800</b>	<b>5000</b>	<b>5500</b>	<b>6000</b>

36. Fees once paid shall not be refunded. However, if a student desires to discontinue, due to a genuine reason, within 15 days of paying the fees, only 50% of the Tuition Fee shall be refunded. The other fees shall not be refundable.
37. A late fee of Rs. 500/- shall be charged, if the fees are paid after the stipulated due date. If the student fails to pay the fees even after the stipulated due date with late fee, his/her name will be struck off from the enrolment register and no further request shall be entertained.

### **Examinations & Reports**

38. Students shall appear for the Mid Term examination in the month of June/July and the Final examination in the month of December. The names of the students (even of those who have been granted relaxation in attendance as per n. 39 of these *Rules*) who do not appear for the required examinations or who fail as per the Final Result for 2 consecutive years will be struck off from the register.
39. Every student has to attend a minimum of 70% of the working days to qualify for the Final examination held in December. Further relaxation in attendance in exceptional cases like final examinations in school/college (Std. 10<sup>th</sup> and Std. 12<sup>th</sup>), medical reasons (supported by a doctor's certificate), State/National-level representations, etc. may be granted only after obtaining the consent of the Director.
40. Since December is the time for examinations, only the period from January to November will be considered for calculating the percentage of attendance.
41. Students shall be examined as per the prescribed syllabus. The students who do not complete the prescribed programme of studies and/or do not appear for examinations shall be detained. No request double-promotion or jump of grades will be entertained.
42. The evaluation at each examination will be out of 100 marks. The minimum passing marks are 60. Students who secure 75-89 marks will be termed as having passed with Merit; while who score 90 marks and above will be commended as having passed with Distinction.
43. Given the importance of all-round formation in music, students studying a Main Subject will have to keep a certain pace with the Subsidiary Subjects. They will have to necessarily clear the corresponding Grades in Solfeggio and in Theory of Music (cfr. table below), failing

which they shall not be allowed to pursue lessons in the next Grade of the Main Subject. While attempting to pass the corresponding Grade in the Subsidiary Subjects, if the student fails even after 2 attempts, he/she shall have to leave the institution.

Grade passed in the <b>Main Subject</b>	Corresponding Grade to be passed in <b>Solfeggio &amp; Theory of Music</b>
Grade I	Initial Grade
Grade III	Grade I
Grade V	Grade III
Grade VIII	Grade V
Grade X	Grade VI
Grade XII	Grade VIII

44. Unless stated otherwise, the average of the Mid Term and Final examinations will determine the Final Result of the student.
45. In case of Grades III, V, VIII, X, XI & XII of the Main Subject, the Mid Term examination will not be taken into consideration for the Final Result, but will only serve as an indicator for the student and the teacher to assess the student's progress.
46. In case of Grades III, V, VI & VIII of Solfeggio, the Mid Term examination will not be taken into consideration for the Final Result, but will only serve as an indicator for the student and the teacher to guide the student's progress.
47. The Mid Term examinations of Theory of Music will not be taken into consideration for the Final Result, but will only serve as an indicator for the student and the teacher to gauge the student's progress.
48. The Final examinations in the Main Subjects, for Grades III, V & VIII, will be conducted by an external examiner, appointed by the Director.
49. The Final examinations in the Main Subjects, for Grades X, XI & XII will be conducted by a panel of 3 examiners, appointed by the Director. At least one of these should be an external examiner.
50. The Final examinations in Solfeggio for Grades III, V, VI and VIII will be conducted by an examiner or by a panel, named by the Director.
51. Students desiring to appear for Grades X & XI should present an examination programme of minimum performance time of 30 mins for approval to the Director, latest by the 1<sup>st</sup> of July. The Director shall seek the opinion of another expert in the Subject before granting approval to the proposed programme. The student shall also prepare programme notes (500 – 1000 words) to be presented on the day of the examination. The Final Result will take into consideration the examination programme, scales & technical exercises and the programme notes.
52. Students desiring to appear for Grade XII should fulfil the following conditions:
  - (a) they present an examination programme of minimum performance time of 40 mins for approval to the Director, latest by the 1<sup>st</sup> of July. The Director shall seek the opinion of another expert in the Subject before granting approval to the examination programme;
  - (b) they undergo an examination, as mentioned in n. 49, of the programme presented in n. 52a;
  - (c) they present well-researched programme notes (500 – 1000 words) at the examination;
  - (d) they submit, at least a fortnight prior to the examination, a written scholarly dissertation of minimum 30 pages (A4 paper, Times Roman font 12, double spacing) length on any topic related to the instrument or repertoire or composer. Such an exercise seeks both to deepen and widen the domain of musical discourse and to encourage the student to delve more

profoundly into a particular aspect of his/her interest. The topic of the dissertation with a schema will have to be presented for prior approval, latest by the 1<sup>st</sup> of July;

- (e) they give a public recital of at least one work (or a significant part of a work) from the examination programme. The recital should be of a minimum of 15 mins duration and could be given at one of the Internal concerts of the Department of Western Music or at a special public concert/recital arranged for the purpose by the student. The Director must be intimated at least a fortnight in advance about the date, time and venue of the proposed concert/recital.

The Final Result will take into consideration all the requirements above (n. 52a – e).

- 53. Reports on the progress of a student will be issued to him/her in the Main Subject and the Subsidiary Subjects at the end of each term (in June/July and in December). If a student gets two consecutive poor reports in one academic year, s/he could be asked to leave the institution.
- 54. Students shall appear for examinations on the days fixed. No change in dates will be allowed. In genuine and exceptional cases, and that too for examinations solely conducted by the staff-members, the Director may permit a change of dates. Inability to answer the examination must be justified in writing. No request for a change in dates will be entertained for examinations which involve an external examiner (cfr. n. 48 – n. 52 of these *Rules*).
- 55. Students desiring to appear for external examinations conducted locally by any Board/College will have to inform their respective teacher and obtain prior permission from the Director before enrolling themselves for those examinations. If no permission is obtained, punitive measures, including dismissal, could be taken against the student.

#### **Awards**

- 56. Certificates of Merit will be awarded, on the Annual Day, to students who:
  - (a) complete Grade V in the Main Subject, along with Grade III in Solfeggio & Theory of Music and satisfactory participation in Group Work (Intermediate level);
  - (b) complete Grade VIII in the Main Subject, along with Grade V in Solfeggio & Theory of Music and satisfactory participation in Group Work (Advanced level);
  - (c) complete Grade X in the Main Subject, along with Grade VI in Solfeggio & Theory of Music and satisfactory participation in Group Work (Higher-advanced level).
- 57. A Certificate of Merit, stating that the student has successfully completed the entire Graduate level Course offered by the Department of Western Music, Kala Academy Goa, will awarded to the student on the Annual Day only after all the requirements in n. 52 are duly fulfilled, along with Grade VIII in Solfeggio & Theory of Music and satisfactory participation in Group Work (cfr. n. 11.c of these *Rules*).
- 58. Students who excel in the various disciplines (Main Subjects, Solfeggio or Theory) will be awarded prizes on the Annual Day. The selection of students will also take into consideration the participation of the student in Concerts and Group Work.

#### **Concerts**

- 59. The Department of Western Music, Kala Academy Goa, offers a number of opportunities to the students to hone their performing skills in public. Several Internal Concerts are held in the Black Box of the Kala Academy complex, besides the Annual Day and Founder's Day Concerts which are held in the Dinanath Mangueshkar Auditorium in April and August respectively.
- 60. It is obligatory on the part of the students, studying in Grade II of the Main Subject and above, to participate either in group, chamber or solo items, at least once a year, in the Internal Concerts (Class-room productions) organised by the Department of Western Music or in the Annual Day and Founder's Day Concerts.
- 61. All students, even if they are not participating in the items, should be present for the Annual Day and Founder's Day Concerts.

62. A student who does not fulfil the obligations mentioned in n. 60 and n. 61, could be asked to discontinue his/her studies in the Department of Western Music.
63. Students and parents are earnestly encouraged to attend the programmes of Western Classical Music organized by/in collaboration with Kala Academy Goa.

**Other Facilities**

64. Identity Cards will be issued to students on payment of Rs. 50/-. If the Identity Card is lost, a fresh one will be issued on payment of Rs. 50/- . The Identity Card is compulsory for entry in the Kala Academy campus.
65. A book-lending facility is available to the students. They have to abide by the rules of the Library while availing of this facility.
66. DVD screening on great musicians and performances followed by discussion will also be organized from time to time in order to update the knowledge of students and teaching staff.
67. Cuttings of current activities and important events in the world of music will be displayed on the Notice-boards of the Department.
68. The students will be entitled to Summer vacations, Ganesh Chaturthi holidays, Diwali vacation, Christmas holidays, etc. as declared by the Education Department, Govt. of Goa. The discretionary holidays granted by the institution will be declared at the beginning of the academic year.
69. The students of the Department of Western Music shall abide by the *Rules and Regulations* in this Prospectus and those that comes into force from time to time.
70. The decision of the Chairman of Kala Academy Goa shall be final and binding.



**Kala Academy Goa**  
**Department of Western Music**  
Panaji-Goa

**ADMISSION FORM**

(Kindly fill this form with block letters)

To  
The Director,  
Department of Western Music,  
Kala Academy Goa.

Sir,

Kindly admit me/my son/my daughter/my ward in the Department of Western Music, Kala Academy Goa.

1. Name: \_\_\_\_\_

2. Parent/Guardian's name & Occupation : \_\_\_\_\_

3. Address: \_\_\_\_\_

Phone nos. \_\_\_\_\_ Email: \_\_\_\_\_

4. Place & Date of Birth: \_\_\_\_\_

5. Nationality : \_\_\_\_\_ In case of foreign origin, following may be indicated :  
(a) Passport No : \_\_\_\_\_ (b) Nature and Period of visa : \_\_\_\_\_

6. Previous studies in music (if any): \_\_\_\_\_

7. Whether studying at present in the Department of Western Music, Kala Academy Goa (if *yes*, mention the subject and grade): \_\_\_\_\_

8. Admission is sought in Voice / Violin / Cello / Pianoforte / Guitar / Keyboard as Main Subject: \_\_\_\_\_ (N.B. The student has to also compulsorily attend the Subsidiary Subjects, cfr. *Rules and Regulations*, n.11)

9. Attached Birth Certificate.

10. This "Admission Form" is to seek admission in one Main Subject only and is to be submitted within the stipulated date and time. No requests will be entertained on the day of the Auditions.

Date: \_\_\_\_\_

Admitted/not Admitted

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Director  
Department of Western Music

### UNDERTAKING BY THE STUDENT

I, Master/Ms./Mr./Mrs. \_\_\_\_\_, learning  
\_\_\_\_\_ in the Department of Western Music, Kala Academy Goa,  
hereby state that I have read the *Rules and Regulations* of this institution, as contained in the  
Prospectus, and I promise to abide by them till the completion of the course in the Department.

\_\_\_\_\_  
Signature of the Student

Date : \_\_\_\_\_

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### UNDERTAKING BY THE PARENT/GUARDIAN

I, Shri/Smt. \_\_\_\_\_ mother/father/ guardian of  
\_\_\_\_\_, hereby state that I have read the *Rules  
and Regulations* of the Department of Western Music, Kala Academy Goa, as contained in the  
Prospectus, and I promise to abide by them and see that my child/ward strictly conforms to the  
terms and conditions, as required of him/her, till the completion of the course in the Department.  
I further say that I shall abide by clauses n. 29 and n. 39 under *Rules and Regulations* which are  
reproduced below:

“Parents/guardians must realize that the training of their children/wards is a joint responsibility  
involving them. They should check the progress of their children/wards by regularly signing their  
calendar at the end of each month. They should meet the teacher periodically to enquire about the  
student’s progress”

“Every student has to attend a minimum of 70% of the working days to qualify for the Final  
examination held in December. Further relaxation in attendance in exceptional cases like final  
examinations in school/college (Std. 10<sup>th</sup> and Std. 12<sup>th</sup>), medical reasons (supported by a doctor’s  
certificate), State/National-level representations, etc. may be granted only after obtaining the  
consent of the Director.”

\_\_\_\_\_  
Signature of the Parent/Guardian

Date : \_\_\_\_\_

Contact nos: \_\_\_\_\_  
\_\_\_\_\_