

Manual 7

Particulars of any arrangement that exists for consultation with or representation by the members of public in relation to the formulation of its policy of implementation

[Section 4 (1) (b) (vii)]

Details of consultative committees and other bodies with which consultations are held.

Sr. No.	Name and address of the consultative committees/ bodies	Constitution of the committee/ body	Role and responsibility	Frequency of meetings
1.	General Council, Kala Academy Goa	25 members	<ol style="list-style-type: none">1. To elect members of the Executive Board and to prescribe the rules of procedure of the Executive Board.2. To approve and adopt the annual report and statement of account presented by the Member Secretary.3. To approve the annual budget of the Academy drawn by the Executive Board.4. To nominate the auditors.5. To consider and approve programmes and specific projects proposed by the Executive Board.6. To do any other such acts as may be necessary for the maintenance of the organization and performance of the functions of the Kala Academy.	The General Council shall ordinarily meet once in every six months and on a date to be fixed by the Chairman. A special meeting may be called at any time by the Chairman, or at the request of not less than 2/3 rd of the members of the Academy.
2.	Executive Board, Kala Academy Goa	11 members	<ol style="list-style-type: none">1. To exercise the Executive authority of the Academy subject to policy directives of the General Council.2. To be responsible for the supervision and control of the work of the Academy and of its office.	As decided by the Hon'ble Chairman of Kala Academy for specific purposes as is required for functioning of Kala Academy Goa.

			<ol style="list-style-type: none">3. To consider and prepare programmes of the Academy and specific projects for submission to the General Council.4. To frame its regulations, bye laws, rules of procedure.5. To select important dance, drama, music, literature and fine art organizations/ institutions in the State which are to be recognized for the purpose of receiving assistance from the Academy.6. To draw up the annual budget of the Academy and to submit for approval of the General Council.7. To prepare the annual report and statement of accounts of the Academy for the consideration of the General Council.8. Subject to the approval of the General Council to incur expenditure on the establishment as a whole to create such posts as it may consider necessary for carrying on the work of the Academy and prescribe the terms and conditions of appointment to those posts provided the posts with emoluments exceeding Rs. 10,000/- per month may be created and filled with the approval of Financial Advisor/ Finance Secretary.9. To appoint the Director, Folk Arts of the Academy and other members of the staff except those the power to appoint whom is delegated to the Member Secretary.	
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